



Providing Health and Human Services since 1967

Current Job Availabilities

ADULT BLENDED CASE MANAGEMENT

Intensive Case Manager

Evaluates, determines and refers individuals to appropriate resources in order to live stable, safe and healthy lives in a community of their choice. Will maintain a caseload in compliance with DBH standards and complete the registration process for new clients within required timeframe. Identify community resources and coordinate services to meet the client's needs.

Qualifications: Bachelor's degree from a four-year college or university in an acceptable discipline and one year relevant experience.

CHILDREN'S OUTPATIENT

Mental Health Professional, LCSW

Provides therapeutic counseling to participants and their families within outpatient settings, on a daily basis. Will function as liaison to placement agencies, schools and foster homes on behalf of agency. Responsible for completion of required documentation and maintenance of clinical records including treatment planning, updates, progress notes and discharges etc., in accordance with accreditation and licensing standards, manage care expectations and agency policy and procedures.

Qualifications: Master's Degree in Human Services with two years of clinical experience in biopsychosocial assessments and intakes. Must have LCSW.

FAMILY BASED

Counselor II (Deaf Team) (FT)

Responsible for development and implementation of all therapeutic strategies in accordance with the Family based model, providing guidance and structure to actively support the child and/or families with achieving their treatment plan goals. Also assist families in caring for deaf or hard of hearing children or adolescents with emotional problems.

Qualifications: Master's Degree in Human Services, three years of experience working with children/adults in a therapeutic setting, strong analytical and problem solving skills required. Fluency in American Sign Language (ASL) and knowledge of deaf culture needed for assignment to Deaf Team. Valid driver's license and vehicle required

Family Based continued...

Counselor II (FT)

Responsible for development and implementation of all therapeutic strategies in accordance with the Family based model, providing guidance and structure to actively support the child and/or families with achieving their treatment plan goals.

Qualifications: Master's Degree in Human Services, three years of experience working with children/adults in a therapeutic setting, strong analytical and problem solving skills required. Valid driver's license and vehicle required.

MEDICATION ASSISTED TREATMENT (MAT) PROGRAM

File Clerk (FT)

Responsible for maintaining medical records for all Addictions Services programs and provides support functions to the unit. The unit is a very busy work environment with a high level of record keeping, and will include high traffic of clients, staff and telephone contact.

Qualifications: High School Diploma, one year of general clerical experience. Excellent editing and proofing skills, attention to details, able to interact with the general public and co-workers of all levels.

MEDICAL DEPARTMENT

Psychiatrists (PT)

Provides direct psychiatric services including comprehensive evaluation, diagnosis, medication management and treatment planning for patients with co-occurring psychiatric and substance use disorders. The candidate must be licensed to prescribe medications in PA and meet eligibility as a Medicare and Magellan Participant.

Qualifications: MD or DO Degree; Board Certified/Eligible, Liability Insurance according to regulations, and DEA Certification.

Certified Psychiatric Registered Nurse Practitioner (FT or PT)

Working within the Behavioral Health programs providing psychiatric evaluation and on-going medication management; providing medication education, administration and support, and consulting with supervisory psychiatrist as necessary.

Qualifications: Graduate of an approved school of Nursing and accredited nurse practitioner program; current and valid license as a Registered Nurse and certification as a CRNP by the PA State Board of Nursing; evidence of continuing competency in the area of medical diagnosis and therapeutics; must have current, valid DEA certification and proof of professional liability insurance.

RESIDENTIAL

Mental Health Assistant (PT)

Provides supportive services to individuals living in a residential setting; teaches and monitors independent living skills needed to accomplish goals tailored with the individual's input. Monitors and documents residents with self-medicating practices; assists residents according to their individual medication service plan. Completes all required paper work, including daily progress notes, room checks, medication logs and other documentation as assigned.

Qualifications: Bachelor's degree with two years related experience and/or training is required for this position and excellent people skills; resolution orientated. Valid driver's license and acceptable driving record and current CPR and First Aid certification required.

SEEDS OF HOPE

Health Mentor (FT)

The position's responsibilities include supporting individuals with exercise and nutrition programs, emphasizing over-all health benefits, exploring alternative coping strategies for symptom management, providing exercise and nutrition education with their community, completing fitness assessments, supporting individuals with goal setting and progress tracking, nutritious grocery shopping, meal planning and documentation of services.

Qualifications: Bachelor's degree in social work, psychology, education or related human service field, plus degree or experience in a health related field, valid driver's license. Certification as an entry-level Personal Trainer with one or more of the following certifications: Personal Trainer - American Council on Exercise or American College of Sports Medicine (ACSM).

SUPPORTS COORDINATION

Supervisor (FT)

Provides administrative, clinical leadership and supervision to the Supports Coordinators' team. Coordinates the activity of the team and assists the Division Director and Unit Managers with program needs. Trains, mentors and evaluates the Supports Coordinators of their assigned team. Reviews and submits consumer and annual Individual Services Plans in HCSIS. Facilitates the implementation and evaluates the effectiveness of the plans for the Supports Coordinators.

Qualifications: Bachelor's Degree with a major coursework in Sociology, Social Welfare, Psychology, Gerontology, Criminal Justice or other related social sciences. Two years' experience as a Supports Coordinator; or have a combination of experience and education equaling at least six years of experience in public or private social work including at least 24 college-level credit hours in Sociology, Social Work, Psychology, Gerontology or other related social science. Must have knowledge of Pennsylvania's intellectual disability and autism service system which includes successful completion of Person-Centered Thinking training and Persons-Centered Planning training. Three to five years-experience in a supervisory position. Five years working with the mental health/intellectual and developmental disabilities population and knowledge of the Intellectual and Developmental Disabilities system and commitment to Everyday Lives values. Must have excellent people skills and the proven ability to work in a team.

Supports Coordination continued...

Supports Coordinator (FT)

This position will work with individuals with intellectual developmental disabilities and their families. Facilitate individual plan development, locate providers, coordinate and monitor the provision of services and supports per individual support plans, with the ultimate goal of a successful integration of the individual into the community. Perform consistent contact with the individuals and family, identify individual needs; vocational, social, emotional, psychological, residential, cultural, legal and environmental, using a person-centered process. Maintain accurate services notes in HCSIS as required to meet Agency, Local, State and Federal mandates. Able to speak, write and read Spanish fluently.

Qualifications: Bachelor's Degree from a four-year accredited College or University which includes or is supplemented by at least 12 college credits in Sociology, Social Welfare, Psychology, Gerontology, Criminal Justice, or other related Social Science. At least one year related experience and/or training; or equivalent combination of education and experience required. Valid Driver's License as position also includes some local travel.

SC Data Specialist (FT)

The SC Data Specialist serves as the primary Supports Coordinator for the coordination and reporting of face-to-face monitoring in HCIS. This position will be performed consistently with the values, principals and philosophy of The Everyday Lives Publications Agency, local, state and federal mandates. This employee must have a strong belief that people with disabilities can achieve positive outcomes, have value and contribute to their community. Will review information gathered at face-to-face monitoring to ensure accuracy and integrity of information. Ensures information is accurately documented in the monitoring tool in HCSIS and ensures that the confidentiality of records is maintained.

Qualifications: Bachelor's degree, which includes or is supplemented by at least 12 college credits in social sciences; or two years' experience as a County Social Service Aide. Must be proficient in Microsoft Office applications; must pass a computer competency test, Data Entry Skills, HCSIS and Excel, and have excellent organizational and time management skills.

Base Coordinator (FT)

This position will provide administrative and clinical assistance to the Supports Coordination staff to ensure clinical services are in compliance with, local, state and federal regulations, funding source requirements agency policies and procedures. Will provide administrative support to departmental staff, receive FDSS vouchers and process payments for services and review all waiver packets documentation.

Qualifications: High School diploma or equivalent; Associates Degree preferred or equivalent from two-year college or technical school; or six months to one year related experience and/or training; or combination of education and experience. Requires strong organizational skills and the ability to perform multiple tasks, set priorities and meet expectations. Proficiency in Microsoft Office (Word, Excel, Access and PowerPoint).

Supports Coordination continued...

Administrative Assistant (FT)

Provides various administrative support duties to include taking referrals, client registration and maintenance of information.

Qualifications: High school Diploma and some college or business school preferred, 3 to 5 years administrative experience. Proficient in Microsoft Office (Word, Excel, Access, and PowerPoint).

All candidates must successfully complete and pass all background checks.

**Contact: Talent and Stakeholders' Support (TSS) Department
3751 Island Avenue | Suite 303 | Philadelphia, PA 19153
Telephone: 215-596-8100 | Fax: 215-382-4934**

The Consortium, Inc. is an Equal Opportunity Employer (M/F/D/V)